

ELECTION BOARD

## COURTNEY CALLISON SECRETARY OF ELECTIONS

### AGENDA FOR PAYNE COUNTY ELECTION BOARD MEETING

As required by Title 25, Section 311 of the Oklahoma Statutes, notice is hereby given that the Payne County Election Board will hold a Regular meeting on April 2, 2024 at 10:00 am.

The place and address of the meeting will be the County Election Board office, 315 W. 6<sup>th</sup> St., Suite 207, Stillwater, Oklahoma.

#### **AGENDA**

Following is a list of the business to be conducted by the County Election Board at the above-mentioned meeting:

- 1. Discuss and approve minutes for the meeting held March 8, 2024.
- 2. Process mail in ballots submitted for the April 2, 2024 for elections, Stillwater Public Schools I-016, Ripley Public Schools I-003, City of Yale, Coyle Public Schools I-014, Oiltion Public Schools I-020, and Morrison Public Schools I-006. Includes opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelopes, opening the secrecy envelopes, and processing the voted ballots through the voting device machine.
- 3. Canvass returns for the April 2, 2024 for elections, Stillwater Public Schools I-016, Ripley Public Schools I-003, City of Yale, Coyle Public Schools I-014, Oiltion Public Schools I-020, and Morrison Public Schools I-006.
- 4. Next meeting scheduled for April 5, 2024 at 3:00 p.m.
- 5. Adjourn.

Mame of person posting this Notice: Courtney Callison

\_, Secretary, Payne County Election Board

Posted on March 27, 2024 at 1:00 p.m. at the following location:

Payne County Election Board Office

Payne County Election Board Social Media

Payne County Election Board Website

# MINUTES OF THE PAYNE COUNTY ELECTION BOARD April 2, 2024

The Payne County Election Board met in a Regular meeting at 10:00 a.m. at the Election Board office located at 315 W. 6<sup>th</sup> Ave, Suite 207 in Stillwater. A written notice was filed with the County Clerk on November 27, 2023, along with posting an agenda at the Election Board office on March 27, 2024. A copy of the notice and agenda are attached.

The following members were present:
Thomas Walraven, Chair
Dennis Bertholf, Vice Chair
Kate McKinney. Assistant Secretary in Courtney Callison's place

Walraven called the meeting to order at 10:03 a.m. with a quorum present.

#### BUSINESS CONDUCTED AT THE MEETING

- 1. <u>BUSINESS CONDUCTED:</u> Discuss and approve minutes for the meeting held on March 8, 2024. <u>ACTION TAKEN:</u> Walraven moved to approve the minutes for March 8, 2024, seconded by Bertholf. Roll Call Vote: Walraven aye, Bertholf aye, McKinney cannot vote. Motion passed 2-0
- 2. <u>BUSINESS CONDUCTED:</u> Process mail in ballots submitted for the April 2, 2024 for elections Stillwater Public Schools I-016, Ripley Public Schools I-003, City of Yale, Coyle Public Schools I-014, Oilton Public Schools I-020, and Morrison Public Schools I-006. Includes opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelops, opening the secrecy envelopes, and processing the voted ballots through the voting device machine. ACTION TAKEN: Processed mail in ballots for the April 2, 2024 elections. Included opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelops, opening the secrecy envelopes, and processing the voted ballots through the voting device machine.

<u>ACTION TAKEN:</u> Walraven moved to reject 1 ballot due to missing signature. Bertholf seconded. Roll Call Vote: Walraven – aye, Bertholf – aye, McKinney cannot vote. Motion passed 2-0

<u>ACTION TAKEN:</u> Walraven moved to reject 1 ballot due to missing notary stamp, Bertholf seconded. ROLL CALL VOTE: Walraven – aye, Bertholf – aye, McKinney cannot vote. Motion passed 2-0

<u>ACTION TAKEN:</u> Walraven moved to reject 2 ballots due to missing witness information, Bertholf seconded. ROLL CALL VOTE: Walraven – aye, Bertholf – aye, McKinney cannot vote. Motion passed 2-0.

<u>ACTION TAKEN:</u> Walraven moved to reject 1 ballot due to notary date and signature date do not match. Bertholf seconded. ROLL CALL VOTE: Walraven – aye, Bertholf – aye, McKinney cannot vote. Motion passed 2-0

<u>ACTION TAKEN:</u> Walraven moved to stand in recess, seconded by Bertholf. ROLL CALL VOTE: Walraven – aye, Bertholf – aye, McKinney cannot vote. Motion passed 2-0. The meeting was recessed at 11:23 a.m. and reconvened at 6:51 p.m. in the County Election Board office and called to order by Walraven with a quorum present.

- 3. <u>BUSINESS CONDUCTED:</u> Canvass returns for the April 2, 2024 School Board and Municipal elections. ACTION TAKEN: Canvassed returns for the April 2, 2024 elections for Coyle, Ripley, Morrison, Stillwater, and Oilton Public Schools, and City of Yale.
- 4. <u>BUSINESS CONDUCTED:</u> Next meeting scheduled for April 5, 2024 at 3:00 p.m. ACTION TAKEN: None needed.
- 5. <u>BUSINESS CONDUCTED:</u> Adjourn. ACTION TAKEN: Walraven moved to adjourn until next meeting, seconded by Bertholf. ROLL CALL VOTE: Walraven aye, Bertholf aye, McKinney cannot vote. Motion passed 2-0. Meeting adjourned at 8:28 p.m.

Thomas Walraven, Chair

Dennis Bertholf. Vice Chair

Courtney Callison, Secretary of Elections