# PAYNE COUNTY ELECTION BOARD

### Dondee Klein

Secretary of the Board

#### AGENDA FOR PAYNE COUNTY ELECTION BOARD MEETING

As required by Title 25, Section 311 of the Oklahoma Statutes, notice is hereby given that the Payne County Election Board will hold a Regular meeting on April 4, 2023 at 2:00 p.m.

The place and address of the meeting will be the County Election Board office, 315 W. 6<sup>th</sup> St., Suite 207, Stillwater, Oklahoma.

#### AGENDA

Following is a list of the business to be conducted by the County Election Board at the above-mentioned meeting:

- 1. Discuss and approve minutes for the meeting held March 10, 2023.
- 2. Process mail in ballots submitted for the April 4, 2023 for elections, Cushing SD I-6760, City of Cushing, City of Yale, City of Glencoe, Mulhall-Orlando SD I-0342. Includes opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelopes, opening the secrecy envelopes, and processing the voted ballots through the voting device machine.
- 3. Canvass returns for the April 4, 2023 for Cushing SD I-6760, City of Cushing, City of Yale, City of Glencoe, and Mulhall-Orlando SD I-0342.
- 4. Next meeting scheduled for April 7, 2023 at 3:00 p.m.

5. Adjourn

Name of person posting this Notice: Dondee Klein

County Election Board , Payne County Election Board

Posted on March 31, 2023 at 4:00 p.m. at the following location:

Payne County Election Board office

# MINUTES OF THE PAYNE COUNTY ELECTION BOARD April 4, 2023

The Payne County Election Board met in a Regular meeting at 2:00 p.m. at the Election Board office located at 315 W. 6<sup>th</sup>, Suite 207 in Stillwater. A written notice was filed with the County Clerk on December 2, 2022, along with posting an agenda at the Election Board office on March 31, 2023. A copy of the agenda and notice are attached.

## The following members were present:

Thomas Walraven, Chair Dennis Bertholf, Alternate Vice Chair Dondee Klein, Secretary

Walraven called the meeting to order at 2:38 p.m. with a quorum present.

#### BUSINESS CONDUCTED AT THE MEETING

- 1. <u>BUSINESS CONDUCTED</u>: Discuss and approve minutes for the meeting held March 10, 2023. ACTION TAKEN: Bertholf moved to approve the minutes for the April 4, 2023 meeting, seconded by Walraven. Roll call vote: Walraven aye, Bertholf aye, Klein aye. Motion passed 3-0.
- 2. BUSINESS CONDUCTED: Process mail in ballots submitted for the April 4, 2023 elections, Cushing SD I-6760, City of Cushing, City of Glencoe, City of Yale, Drumright SD I-03919 and Mulhall-Orlando SD I-0342. Includes opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelopes, opening the secrecy envelopes, and processing the voted ballots through the voting device machine. ACTION TAKEN: Processed mail in ballots submitted for the April 4, 2023 elections, Cushing SD I-6760, City of Cushing, City of Glencoe, City of Yale, Drumright SD I-03919 and Mulhall-Orlando SD I-0342. Included opening the outer envelopes and examining the affidavits for sufficiency, removing the affidavit envelopes, opening the secrecy envelopes, and processing the voted ballots through the voting device machine.

ACTION TAKEN: Walraven moved to reject one (1) incapacitated ballot due to lack of signature or mark of voter as well as no address of either witness; seconded by Bertholf. Roll call vote: Walraven – aye, Bertholf – aye, Klein – aye. Motion passed 3-0.

ACTION TAKEN: Walraven moved to stand in recess, seconded by Bertholf. Roll call vote: Walraven – aye, Bertholf – aye, Klein – aye. Motion passed 3-0. The meeting was recessed at 2:57 p.m. and reconvened at 7:15 p.m. in the County Election Board office and called to order by Walraven with a quorum present.

3. <u>BUSINESS CONDUCTED</u>: Canvass returns for the April 4, 2023 elections, Cushing SD I-6760, City of Cushing, City of Glencoe, City of Yale, Drumright SD I-03919 and Mulhall-Orlando SD I-0342. ACTION TAKEN: Canvassed returns for the April 4, 2023 elections, Cushing SD I-6760, City of Cushing, City of Glencoe, City of Yale, Drumright SD I-03919 and Mulhall-Orlando SD I-0342.

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- 4. <u>BUSINESS CONDUCTED</u>: Next meeting scheduled for April 7, 2023 at 3:00 p.m. ACTION TAKEN: None needed.
- <u>5.</u> <u>BUSINESS CONDUCTED</u>: Adjourn. ACTION TAKEN: Walraven moved to adjourn until next meeting, seconded by Bertholf. Roll call vote: Walraven aye, Bertholf aye, Klein aye. Motion passed 3-0. Meeting adjourned at 8:33 p.m.

Thomas Walraven, Chair Alternate

Linda Andre, Vice Chairman

Dondee Klein, Secretary